



Job Title: Mercy Union County Worship Leader
Reports to: Mercy Union County Campus Pastor
Position Status: Part-Time || 20 -25 Hours per week

JOB SUMMARY

The Campus Worship Leader (CWL) will lead worship and the worship ministry at Mercy Union County. This includes leading, under the direction of the Mercy Union County Campus Pastor (CP) and the Worship Director (WD), the congregation at this location to carry out the Church's vision, mission, and values. This role and other assigned responsibilities will be accomplished in the following categories: *Weekend Service Leadership and Campus Worship Team Leadership*.

RESPONSIBILITIES

1. Campus Worship Team Leadership

As the primary worship team leader at the campus, the CWL will be responsible for recruiting, developing, supporting, shepherding, and leading any staff or volunteers who are part of the campus worship (band) and AVL team. This oversight will involve the following:

1. Building and maintaining leadership pipeline
2. Equipping leaders by the means of discipleship and leadership development
3. Creating a culture of care by regular meetings with team leaders and members
4. Developing any assigned Worship Ministry Residents
5. Continuing to cultivate the vision of being a multicultural church within the worship ministry at the campus level
6. Completing any additional and necessary duties at the campus level

2. Weekend Worship Service Leadership

As a key leader at the assigned campus, the CWL plays an integral role in helping the local congregation to grow into maturity and understanding of worship by teaching, leading, and exhorting during church services and events as well as throughout the week. The CWL, under the leadership of the Campus Pastor and any other staff who lead the Weekend Worship ministries of Mercy, will carry out his/her responsibilities by leading in the following ways:

- **Worship/Music execution of Sunday services**
 - Setup worship area each week for service
 - Band scheduling and preparation
 - Provide the music and song sheets each week in Planning Center
 - Lead rehearsals for worship along with volunteer leaders

- Help lead the transitions meeting with the CP each Sunday morning
- Assign service elements each week to appropriate parties, such as Call to Worship, Baptism, Communion, and Response
- Help with different elements involved in the worship service as necessary
- Complete any additional and necessary duties
- **Service Planning**
 - Worship/Music, execution of Sunday services, including helping with song selection, band scheduling and preparation, and leading and assigning certain service elements as requested by the Campus Pastor.
 - Coordinate with the production team for all service elements (ProPresenter, lighting, sound, etc.).
- **Various Event Worship support**
 - Supporting other ministries or events, as assigned by the Campus Pastor, with coordinating or executing worship and AVL needs for these events

*Miscellaneous Responsibilities – This job description is not meant to be an all-inclusive statement of every duty and responsibility that will be required of an employee in this position. Therefore, additional duties may be assigned and/or changed without advanced notice.

CONDITIONS OF EMPLOYMENT

***Performance Evaluation** – It is understood that the performance for this job will be primarily measured and evaluated by the “responsibilities” and the “general expectations” laid out in this job description.

1. Models the biblical standard of personal conduct and lifestyle that is expected of all Mercy Church staff and covenant members
2. Fully participates in the life of the church as an active covenant member
3. Supports and adheres to the mission, vision, values, and philosophy of the ministry of Mercy Church
4. Submits to and supports the leadership of the church elders
5. Works well as a team player with the elders, staff, key leaders, and ministry team members at Mercy Church

General Expectations

1. Report to the office during Office Hours (see below). You will also be required to attend various extra Church events relevant to your ministry oversight areas and/or as church needs arise.

2. Should always exhibit professionalism, demonstrated by a well-groomed appearance, conscientious work ethic, teachability, and accountability.
3. Should be willing and able to adapt quickly to changing circumstances, with composure and flexibility.
4. Should be ever conscious of the need for confidentiality.
5. Should always exercise discernment and wise judgment.
6. Should be a person who gives extreme attention to details with an eye for excellence.
7. Should have the willingness to seek new information, training, and resources as needed.
8. Should be a self-starter and good at multitasking and prioritizing projects.

JOB REQUIREMENTS

Physical Requirements

1. Ability to frequently stand, sit, and/or walk
2. Ability to occasionally bend, squat, kneel, climb stairs, and/or lift
3. Ability to occasionally lift between 10-50 lbs
4. Ability to continuously communicate with other people
5. Ability to continuously operate a computer in order to complete necessary office work
6. Ability to continuously comprehend both physical and digital documents
7. Ability to continuously prepare/create both physical and digital documents

Work Environment

1. May occasionally work in temperatures above 95 degrees and below 32 degrees
2. May occasionally walk on slippery, wet, or uneven surfaces
3. Noise level in the environment will occasionally be loud
4. May occasionally work outdoors
5. May occasionally be required to travel for work
6. May continuously work indoors in an office space
7. May continuously work in a shared office space with coworkers

Office Hours and Work Schedule

1. Work Hours: Sunday (7:30 AM-1:00 PM), Monday - 8:30 AM - 12:00 PM, Wednesday 8:30 AM - 4:00 PM *(Due to the nature of being part-time, all other hours will be determined based on the needs of the campus.)*



JOB DESCRIPTION

2. Additional Hours: This person will be expected to be at key events/meetings outside of the above office hours. Please see your supervisor for details.
3. Overtime and extra work days: Some overtime will be required. Please consult the Mercy Staff Handbook for Overtime Policy.
4. Holidays: All staff-wide Holidays are outlined in the Mercy Staff Handbook.
5. Time Off: Please consult Mercy Staff Handbook for time off policy.